

DELEGATE REGISTRATION FORM please read and complete carefully.

Please complete ALL BLUE BORDERED BOXES and send with **INVOICE REQUEST** or **BACS REMITTANCE ADVICE** or **PHONE to pay by CARD** [preferably no cheques please] by email or post to National Back Exchange, Linden Barns, Greens Norton Road, Towcester, Northamptonshire NN12 8AW. **Please note: your membership must be current to take advantage of the NBE membership delegate fee. If you are also an Advanced Member, please deduct £10 from the delegate fee.**
 Email : admin@nationalbackexchange.org. Telephone : 01327 358855.

First Name :	Surname :	NBE Number :
Are you a new member ? <input type="checkbox"/> Is this your first NBE Conference ? <input type="checkbox"/> Are you also an Advanced member? <input type="checkbox"/>		
Name as you wish it to appear on your Name Badge :		
Name badge will show name and town *		
Daytime Contact Tel No :	Email address :	
Address for Correspondence :		

Delegate business cards will not be produced as you can swap data with exhibitors and other delegates via the App

Job Title :	Tel :
Organisation and Town * :	Email :

CONFERENCE PACKAGES – Full Packages include Monday evening buffet and Conference Dinner. Sunday evening meal not included. Please circle clearly your required package.	NBE MEMBERS Early Bird available until 15 July 2019	NBE MEMBERS Standard available until 6 September 2019 [closing date] ++	Non Members **
FULL CONFERENCE – Sun/Mon/Tue night accommodation SINGLE OCCUPANCY	£620	£704	n/a
FULL CONFERENCE – Sun/Mon/Tue night accommodation SHARED OCCUPANCY ** see below	£520	£655	n/a
FULL CONFERENCE – Mon/Tue night accommodation SINGLE OCCUPANCY	£545	£610	£688
FULL CONFERENCE – Mon/Tue night accommodation SHARED OCCUPANCY ** see below	£477	£583	n/a
THREE DAY DELEGATE – excludes accommodation, Conference Dinner and Monday evening buffet	£460 [one rate]		£520
** SHARING DELEGATES: write name of delegate with whom you are sharing			
MONDAY DAY DELEGATE – includes coffee/lunch/tea	£213 [one rate]		£275
TUESDAY DAY DELEGATE – includes coffee/lunch/tea	£213 [one rate]		£275
WEDNESDAY DAY DELEGATE – includes coffee/lunch/tea	£213 [one rate]		£275

CONFERENCE DINNER : 3 choices of Main Course and 2 choices of pudding – if nothing chosen you will be allocated chicken and fruit
Starter : leek and potato soup, crème fraiche, chives, sourdough croutons **Main Course:** EITHER (1) chicken breast, fondant potato, carrot puree, roast snips, wilted spinach, claret jus OR (2) pan-seared sea bass fillet, crushed potatoes, broccoli, confit tomatoes OR (3) gnocchi with sautéed wild mushrooms, blue cheese cream sauce [V] **Pudding :** EITHER (1) fresh fruit platter and cream OR (2) three cheeses, chutney and biscuits

Conference Dinner please tick main course and pudding choice M : chicken M : sea bass M : gnocchi P : fruit platter P : cheese

TOTAL DELEGATE FEE PAID	please tick method of payment :
£	Bacs <input type="checkbox"/> Debit/Credit Card <input type="checkbox"/> [please contact office with card details]

Methods of Payment: [please do not add VAT]

- By DEBIT/CREDIT CARD :** Complete registration form email to Admin Office, ring 01327 358855 to make your card payment.
- By Bacs/Bank Transfer :** Account Name: National Back Exchange, Sort Code: 20-61-55, Account No: 50969001.
Please email a Remittance Advice quoting Delegate's Name. Email address : admin@nationalbackexchange.org.
Please put DELEGATE'S NAME in PAYMENT REFERENCE.
- By INVOICE :** Complete Registration Form. ASK YOUR FINANCE/PROCUREMENT Department to issue a Purchase Order which clearly shows our [delegate] name, the name and full postal address of the organisation/company to be invoiced and ask them to complete the boxes below. Please email the purchase order [must be the actual PO and not just the PO number]. Your completed Registration Form **together with the Purchase Order** to be emailed to NBE office. No invoices can be issued after 3rd August 2019.

Amount £	Purchase Order	Invoice Contact Name	Invoice Contact Tel
-------------	----------------	----------------------	---------------------

DELEGATE REGISTRATION FORM continued - please read and complete carefully

ALLERGIES: please state

DIETARY REQUIREMENTS : please state

SESSIONS :

- Sessions must be **PRE BOOKED** on this form please. Give alternative choices in case your first choice is full. A lot of sessions are practical sessions and so attendance numbers are limited. Sessions on twice are repeats unless it says Part 1 and Part 2 or 'not repeat'. If you duplicate your choice in a repeated session, then your second choice will be selected for that session. Every effort will be made to allow you to attend the session of your choice.
- **BOOK EARLY TO AVOID DISAPPOINTMENT.**
- A-G/H is for identification purposes only and not a stream code that you have to remain in for the whole of Conference.
- Please select your first choice by placing [1] in the choice box, second choice by placing [2] in the choice box and third choice by placing [3]. See website to enable you to make your selection.
- Exh W – Exhibitor Workshop

Speaker Biographies and Abstracts will be on the NBE website www.nationalbackexchange.org

Programme is correct at time of going to print

Code	Monday 11.45 SESSION 1	Choice
S1A	Elizabeth Hallows	
S1B	Exh W – Wealden Rehab	
S1C	Gemma Vaughan	
S1D	Exh W – Direct Healthcare Group	
S1E	Pip Bryant and Jo Brown	
S1F	Exh W – Medstrom Group	
S1G	Carole Johnson	
Code	Monday 15.00 SESSION 2	Choice
S2A	Elizabeth Hallows	
S2B	Exh W – Slingsby	
S2C	Gemma Vaughan	
S2D	Exh W – Benmor Medical	
S2E	Pip Bryant and Jo Brown	
S2F	Exh W – GBUK	
S2G	Carole Johnson	
Code	Tuesday 11.15 SESSION 3	Choice
S3A	Carole Johnson	
S3B	Deborah Harrison	
S3C	Joanna Davies	
S3D	Sarah Thornton	
S3E	Pam Sherliker	
S3F	Deborah Bell	

Code	Tuesday 14.30 SESSION 4	Choice
S4A	Lorna Taylor	
S4B	Kelly Saunders	
S4C	Alzheimer's Society	
S4D	Exh W – Stryker	
S4E	Valerie Phillips	
S4F	Exh W – Etac R82	
S4G	Melanie Sturman	
Code	Tuesday 16.00 SESSION 5	Choice
S5A	Lorna Taylor	
S5B	Kelly Saunders	
S5C	Melanie Sturman	
S5D	Exh W – Invacare	
S5E	Valerie Phillips	
S5F	Alzheimer's Society	
S5G	Exh W – C J Medical	

CONFERENCE APP : your name will be put on the App to enable you to see all Conference details including Conference Programme – it is up to you with whom you share your details

++ Bookings and invoice requests received after the closing date will incur a £50 late booking fee

** If you are not an NBE member and would like to be then join on-line – www.nationalbackexchange.org